

Deliverables
(Study Step 1: Agency Legal Directives, Plan and Resources)

Agency Responding	Department of Parks, Recreation, and Tourism (SCPRT)
Date of Submission	3/9/2018

Item #	Deliverable	Applicable Laws	Is deliverable provided because...	Optional - Service or Product component(s) (If deliverable is too broad to complete the remaining columns, list each product/service associated with the deliverable, and complete the remaining columns)	Associated Organizational Unit	Does the agency evaluate the outcome obtained by customers / individuals who receive the service or product (on an individual or aggregate basis?)	Does the agency know the annual # of potential customers?	Does the agency know the annual # of customers served?	Does the agency evaluate customer satisfaction?	Does the agency know the cost it incurs, per unit, to provide the service or product?	Does the law allow the agency to charge for the service or product?	Additional comments from agency (Optional)
1	Allocate funding to local governments and state agencies for beach renourishment activities	State Proviso 118.16(B)(39.1) (Statewide Revenue) 2016-17 General Appropriations Act, Part 1B; State Proviso 118.14(B)(2.1) (Statewide Revenue) 2017-18 General Appropriations Act, Part 1B;	Require	(1) Review applications; and (2) determine how projects will be prioritized	Executive Office	Yes	Yes	Yes	No	Yes	No	None
2	Assist S.C. Department of Transportation (SCDOT) with the Tourism Oriented Directional Signage (TODS) program* *See Note A for details on TODS	S.C. Code Ann. §57-25-810 Creation of program to provide directional signs leading to tourism and agritourism facilities; regulations S.C. Code Ann §57-25-820 Department of Transportation responsibility for signs; coordination with other departments; criteria for selection of qualified agritourism facilities; approval of applications for signs. S.C. Code of Reg. Chapter 63 - Section 339 (Agritourism and Tourism-Oriented Directional Signing)	Require	(1) Work with SCDOT to promote tourism- oriented facilities to participate in the TODS program; (2) recommend to SCDOT, criteria for selection of qualified tourism facilities; and (3) participate as a member of the oversight committee which approves applications for signs for agritourism and tourism-oriented facilities.	Executive Office	No	No	Yes	No	No	No	None
3	Designate establishments to receive extraordinary retail establishment tax credits* *See Note B for details on extraordinary retail establishments	S.C. Code Ann. §12-21-6590 Designation of extraordinary retail establishments; additional infrastructure improvements and other expenditures supporting construction or operation; application for conditional certification.	Allow	(1) Develop application forms; (2) accept and receive applications; (3) field questions from retail establishments, counties, and municipalities regarding the application and overall process; (4) adopt guidelines governing conditional certification as an extraordinary retail establishment; and (5) notify retail establishments, counties, and municipalities of its decision on applications.	Executive Office	Yes	Yes	Yes	No	No	No	None
4	Serve on the Coordinating Council for Economic Development	S.C. Code Ann. §13-1-1710 Coordinating Council for Economic Development	Require	Duties of the council, whose purpose is to enhance the economic growth and development of the State through strategic planning and coordinating activities, include: (1) development of a strategic state plan for economic development; (2) monitoring implementation of the strategic plan; (3) coordination of economic development activities of member agencies of the council; (4) use of federal funds, grants, and private funds toward strategic plan; (5) approval of infrastructure and other economic development grants for local units of government pursuant to 12-28-2910; and (6) approval of infrastructure development grants for local units of government pursuant to 12-21-6540.	Executive Office	Yes	No	Yes	No	No	No	None
5	Provide the Governor names of two individuals to appoint to the New Horizons Development Authority* *See Note C for details on the New Horizons Development Authority	S.C. Code Ann. §13-11-20 New Horizons Development Authority	Require	None	Executive Office	No	No	No	No	No	No	Defunct - recommending elimination of law
6	Transfer assets to the New Horizons Development Authority	S.C. Code Ann. §13-11-120 Deposits and expenditures; use of funds; receipt of gifts.	Allow	Identify and transfer all real and personal property acquired with 1973 General Obligation Bond Authorization funds designated for the I-77 project and any and all funds remaining in the Bond Authorization Account including any federal grants or federal monies earned or generated directly or indirectly through the planning, acquisition or development of the I-77 project.	Executive Office	No	No	No	No	No	No	Defunct - recommending elimination of law
7	Serve on the Coordinating Council for the Division on Aging	S.C. Code Ann. §43-21-120 Coordinating council.	Require	The duties of the council, which works with the Office of the Lieutenant Governor, Division of Aging, are included in Note D.	Executive Office	No	No	No	No	No	No	(defunct)
8	Serve on the S.C. Conservation Bank board as an ex officio member without voting privileges.	S.C. Code Ann. §48-59-40 South Carolina Conservation Bank; board members and meetings; terms, recusal, and personal liability of members.	Require	The duties of the board, whose purpose is to govern the S.C. Conservation Band, are included in Note E.	Executive Office	No	No	No	No	No	No	None
9	Serve on the Heritage Trust Advisory Board	S.C. Code Ann. §51-17-50 Heritage Trust Advisory Board created; composition	Require	The duties of the board, which was created to assist the S.C. Department of Natural Resources (SCDNR) board in carrying out their duties and responsibilities, are included in Note F.	Executive Office	No	No	No	No	No	No	None

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10	Serve on the War Between the States Heritage Trust Advisory Board	S.C. Code Ann. §51-18-60 War Between the States Heritage Trust Advisory Board	Require	The duties of the board, which was created to assist the governing board of the War Between the States Heritage Trust Program in carrying out their duties and responsibilities, are included in Note G.	Executive Office	No	No	No	No	No	No	None
11	Serve on the Old Exchange Building Commission as an ex officio member with voting privileges.	S.C. Code Ann. §51-19-10 Old Exchange Building Commission created	Require	The responsibilities of the commission are included in Note H.	Executive Office	No	No	Yes	No	No	No	None
12	Serve on the Scenic Highways Committee	S.C. Code Ann. §57-23-50 Scenic Highways Committee created; membership; terms of office	Require	The duties of the committee are included in Note I.	Executive Office	No	No	Yes	No	No	No	None
13	Participate as one of the parties to proceedings related to certification required before construction of a major utility facility* See S.C. Code Ann. 58-33-110 through 58-33-170 for details on major utility facility certification.	S.C. Code Ann. §58-33-140 Parties to certification proceedings; limited appearances; intervention.	Require	None	Executive Office	No	No	Yes	No	No	No	None
14	Serve as a member of the South Carolina Civil War Sesquicentennial Advisory Board	S.C. Code Ann. §60-11-150 Board created; membership; terms.	Require	The purpose and duties of the board, which was created to assist the S.C. Commission of Archives and History in carrying out their duties and responsibilities, are included in Note J.	Executive Office	No	No	Yes	No	No	No	None
15	Distribute funds, for regional promotions, to the eleven regional tourism groups in the state* *See Note K for a list of the eleven groups	State Proviso 49.1 (Statewide Revenue) 2016-17 and 2017-18 General Appropriations Act, Part 1B	Require	None	Executive Office	Yes	Yes	Yes	No	No	No	None
16	Perform initial review of county and municipal applications for tourism infrastructure admissions tax certification* *See Note L for details about the certification	S.C. Code Ann. §12-21-6530 Portion of tax to be paid to county or municipality where establishment located; use of funds S.C. Code Ann. §12-21-6540 Portion of tax to be transferred to State Treasurer for deposit in special tourism infrastructure development fund; applications for grants; review of applications; guidelines. S.C. Code Ann. §12-21-6550 Certification application to be filed in county or municipality where major tourism or recreation area located; request for classification.	Require	Review applications for completeness, then forward to S.C. Department of Revenue (SCDOR) for approval determination.	Executive Office	No	No	Yes	No	No	No	None
17	Create and administer the Sports Tourism Advertising and Recruitment Grants program	S.C. Code Ann. §51 - 1 - 310. Purpose and General Duties (of the Division of Community Development)	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Administer the program, whose purpose is to provide financial assistance to nonprofit tourism or sports-related organizations, applying through their respective local government, for the recruitment of new sporting events in South Carolina that will generate a significant additional economic impact to local communities through participant and visitor spending and also enhance the quality of life for South Carolina residents, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Administrative Services; Office of Recreation, Grants, and Policy	Yes	Yes	Yes	No	Yes	No	None
18	Create and administer the Undiscovered SC Tourism Product Grants program	S.C. Code Ann. §51 - 1 - 310. Purpose and General Duties (of the Division of Community Development)	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Administer the program, whose purpose is to assist communities and nonprofit organizations with the development of publicly owned tourism products and attractions that will encourage visitation to South Carolina, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Administrative Services; Office of Recreation, Grants, and Policy	Yes	Yes	Yes	No	Yes	No	None

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19	Distribute Parks and Recreation Development Fund (PARD) proceeds	S.C. Code Ann. §51-23-20. Allocation of proceeds of Parks and Recreation Fund S.C. Code of Reg. Chapter 133 Section 100 S.C. Code of Reg. Chapter 133 Section 101	Require	Distribute the proceeds which are intended to assist with permanent improvements of park and recreation facilities which will be open to the general public, to the account of each county area and the account of SCPRT, to	Administrative Services; Office of Recreation, Grants, and Policy	Yes	Yes	Yes	No	Yes	No	None
20	Administer the federal Recreational Trails Program (RTP) grant program	23 U.S.C. § 120 Intermodal Surface Transportation Efficiency Act	Require	(1) Serve as the state recipient of the federal RTP funds, which are given in relation to fuel taxes generated within the state and designed to help states provide and maintain recreational trails for both motorized and nonmotorized recreational trail use; (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Administrative Services; Office of Recreation, Grants, and Policy	Yes	No	Yes	No	Yes	No	None
21	Administer the federal Land and Water Conservation Fund (LWCF) grant program	16 U.S.C. § 460 Land and Water Conservation Provisions	Require	(1) Serve as the state recipient of the federal LWCF, a federally funded reimbursable grant program whose purpose is to acquire or develop land for public outdoor recreational use purposes; (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Administrative Services; Office of Recreation, Grants, and Policy	Yes	Yes	Yes	No	Yes	No	None
22	Provide funds to PalmettoPride, a non-profit established in state law to coordinate and implement statewide and local programs for litter control.	S.C. Code Ann. §37-29-130 Acceptance of gifts; receipt and expenditure of public funds appropriated.	Require	(1) Receive funds the General Assembly appropriates or authorizes for PalmettoPride; and (2) transfer those funds to PalmettoPride.	Administrative Services	No	No	No	No	No	No	None
23	Administer the Recreation Land Trust Fund grant program	S.C. Code Ann. §51-11-15 Grants to local governments for acquisition of recreational land.	Allow	Administer the program, which provides funds to local governments for the acquisition of recreational lands, by (1) developing creating for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Administrative Services	No	No	No	No	No	No	Defunct - funding for Recreation Land Trust fund eliminated in FY 09 Rescission Bill
24	File a copy of the 1970 Statewide Comprehensive Outdoor Recreation Plan (SCORP) with the Secretary of State	S.C. Code Ann. §51-11-40 South Carolina Outdoor Recreation Plan of 1970	Require	None	Administrative Services	No	No	No	No	No	No	Defunct - one time legislative requirement
25	Report expenditures from the Recreation Land Trust Fund to the General Assembly	S.C. Code Ann. §51-11-60 General Assembly shall receive reports of expenditures	Require	(1) Create an annual report which outlines the amount of funds spent from the Recreation Land Trust Fund and uses to which such expenditures were applied; and (2) provide that report to the General Assembly by January 15th each year.	Administrative Services	No	No	No	No	No	No	Defunct - funding for Recreation Land Trust fund eliminated in FY 09 Rescission Bill
26	Administer the South Carolina: First in Golf Fund	S.C. Code Ann. §56-3-5200 "South Carolina: First in Golf" license plates.	Require	(1) Receive funds from S.C. Department of Motor Vehicles (SCDMV) based on fees for a special "South Carolina: First in Golf" license plate; and (2) utilize these funds to promote the South Carolina Junior Golf Association	Administrative Services	No	No	Yes	No	No	No	None
27	Administer the South Carolina Sports Development Office Fund	S.C. Code Ann. §56-3-8710 NASCAR special license plates authorized.	Require	(1) Receive funds from SCDMV based on a portion of the fees for a special NASCAR license; and (2) utilize these funds to promote the South Carolina Sports Development Office	Administrative Services	No	No	Yes	No	No	No	None
28	Administer the Destination Specific Tourism Marketing grant program	State Proviso 49.2 (Statewide Revenue) 2016-17 and 2017-18 General Appropriations Act, Part 1B	Require	Administer the program, which provides funds for promotional programs based on research-based outcomes to organizations that have a proven record of success in creating and sustaining new and repeat visitation to its area and sufficient resources to create, plan, implement, and measure the marketing and promotional efforts undertaken as a part of the program, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Administrative Services; Office of Recreation, Grants, and Policy	Yes	Yes	Yes	No	No	No	None
29	Develop advertising to encourage domestic travel to S.C.	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Require	(1) Create advertising messages, images, etc. in-house, and through contracted vendors; (2) enter media buy and other agreements to distribute advertising messages through radio, tv, printed publications, billboards, etc.; and (3) publish printed advertising materials.	Tourism Sales & Marketing	Yes	Yes	Yes	Yes	Yes	No	None

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30	Produce and distribute an Annual Visitors Guide detailing SC visitor hotspots	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Tourism Sales & Marketing	No	Yes	Yes	No	Yes	Yes	None
31	Produce and distribute state road maps	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Tourism Sales & Marketing	No	Yes	Yes	No	Yes	Yes	None
32	Research and establish/enter cooperative advertising agreements to promote SC tourism	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Tourism Sales & Marketing	Yes	Yes	Yes	No	Yes	No	None
33	Research and purchase website advertising to promote SC tourist attractions	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Tourism Sales & Marketing	Yes	No	Yes	No	Yes	No	None
34	Develop advertising to promote international travel to S.C.	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	(1) Create advertising messages, images, etc. in-house, and through contracted vendors; (2) enter media buy and other agreements to distribute advertising messages through radio, tv, printed publications, billboards, etc.; and (3) publish printed advertising materials.	Tourism Sales & Marketing	Yes	No	Yes	No	Yes	No	None
35	Develop and implement advertising to promote visitation to state parks	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Allow	(1) Create advertising messages, images, etc. in-house, and through contracted vendors; (2) enter media buy and other agreements to distribute advertising messages through radio, tv, printed publications, billboards, etc.; and (3) publish printed advertising materials.	Tourism Sales & Marketing	No	No	No	No	Yes	No	None
36	Provide staff for the state welcome centers	S.C. Code Ann. §51 - 1 - 50. Personnel of Information Centers S.C. Code Ann. §57-3-650. Restoration, preservation, and enhancement of scenic beauty along highways; information centers.	Require	Inform the public of places of interest within the State and provide such other information as may be considered desirable	Tourism Sales & Marketing	Yes	No	Yes	Yes	No	No	None
37	Create, print, and distribute materials that advertise SC tourist attractions at welcome centers	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT S.C. Code Ann. §57-3-650. Restoration, preservation, and enhancement of scenic beauty along highways; information centers.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Distribute materials such as maps, informational directories, and advertising pamphlets for local tourism destinations and businesses.	Tourism Sales & Marketing	No	Yes	Yes	No	Yes	No	None
38	Administer the Tourism Advertising Grants (TAG) program	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Administer the program, which has a mission of expanding the economic benefits of tourism across the state by providing competitive, matching grant funds to qualified tourism marketing partners for direct tourism advertising expenditures, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Tourism Sales & Marketing	Yes	Yes	Yes	No	Yes	No	None
39	Advertise and coordinate Family Week in South Carolina	S.C. Code Ann. §53-3-90 Family Week designated	Require	Declare a week in August "Family Week in South Carolina," and develop and implement a plan to promote local festivals, pageants, field days, picnics, reunions and similar activities which would encourage participation by families as a unit.	Tourism Sales & Marketing	No	No	No	No	No	No	Defunct - recommending elimination of law
40	Serve on the committee that selects and honors the SC Family of the Year and pay for expenses of the committee	S.C. Code Ann. §53-3-100 Family Week: creation of committee to choose "South Carolina Family of the Year.	Require	None	Tourism Sales & Marketing	No	No	No	No	No	No	Defunct - recommending elimination of law
41	Cooperate with other state agencies and coordinate with South Carolina Civil War Heritage Trails concerning educational and marketing materials related to the trails	S.C. Code Ann. §60-11-410 Agency cooperation; highway markers.	Allow	None	Tourism Sales & Marketing	No	No	Yes	No	No	No	None

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42	Determine fees for use of state parks during the day time and costs of other amenities available to those at the parks	S.C. Code Ann. §51 - 1 - 40. Admission and other fees; gift and souvenir shop revenues. S.C. Code Ann. §51-3-60 Use of facilities free of charge by aged, blind or disabled; disabled veterans; reduced rates for campsites. S.C. Code Ann. §51-3-65 Fee structure adjustments to maintain fiscal soundness and continued maintenance of system.	Require	Determine whether to impose the following as part of the public's use of state parks during the daytime: (1) reasonable fees for admission to park and recreational facilities subject to (a) discounts in law such as for those 65 years and older, disabled or legally blind, and (b) adjustments in the fee structure directed by the 2002 study committee ad implemented in September 2003 in order to maintain fiscal soundness and continue maintenance and operations of the State Park System (these fees can only be used for park and recreational operations); and (2) reasonable fees for the cost of vacation guides, research reports, educational conferences, technical planning assistance, technical drawings, and mailing lists (these fees can only offset costs of producing the items and any excess must be remitted to the general fund of the state)	State Parks Service	No	No	Yes	Yes	Yes	Yes	None
43	Determine fees for overnight accommodations and amenities at state parks	S.C. Code Ann. §51 - 1 - 40. Admission and other fees; gift and souvenir shop revenues. S.C. Code Ann. §51-3-60 Use of facilities free of charge by aged, blind or disabled; disabled veterans; reduced rates for campsites. S.C. Code Ann. §51-3-65 Fee structure adjustments to maintain fiscal soundness and continued maintenance of system.	Allow	Establish and enforce fees and regulations concerning state park overnight accommodations	State Parks Service	Yes	Yes	Yes	Yes	Yes	Yes	None
44	Sell retail goods at state park gift and souvenir shops	S.C. Code Ann. §51 - 1 - 40. Admission and other fees; gift and souvenir shop revenues.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	State Parks Service	No	No	Yes	Yes	Yes	Yes	None
45	Create and facilitate state park educational programs	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Allow	(1) Create syllabus; (2) create and produce printed or electronic materials; (3) provide space and teach the programs	State Parks Service	No	No	Yes	Yes	Yes	No	None
46A	Manage state park resources	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Require	Maintain and preserve historic sites and structures, including conducting archeological field surveys, preservation of artifacts, and preservation maintenance of historic plantation homes and Civilian Conservation Corps structures.	State Parks Service	No	No	No	No	Yes	No	None
46B		S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT S.C. Code Ann. §48-49-70. Identification of protected mountain ridge crests	Require	Manage endangered and invasive species and the reforestation program. Reforestation activities include the following: conducting prescribed burns, mechanical mulching and herbicide treatments to reduce forest understory and remove invasive plant species; replanting of native trees and plants to provide suitable habitat for wildlife. Species management activities include monitoring sea turtle nesting and providing habitat for species such as the Red Cockaded Woodpecker.	State Parks Service	No	No	No	No	Yes	Yes	None
47	Serve on the Aquatic Plant Management Council	S.C. Code Ann. §49-6-30 Aquatic Plant Management Council; membership; duties.	Require	Provide interagency coordination and advice to SCDNR on all aspects of aquatic plant management and research; establish management policies; approve all management plans; and advise SCDNR on research priorities	State Parks Service	No	No	No	No	No	No	None
48	Improve, protect, and maintain the Fort Watson Memorial Area	S.C. Code Ann. §51-9-30 Improvement, protection and maintenance	Require	This area is no longer under SCPRT management.	State Parks Service	No	No	No	No	No	No	Defunct - recommending elimination of law
49	Construct a path to access Myrtle Beach State Park, from nearby roads, for pedestrian, non-motorized vehicles, and golf carts to cross roads to utilize	State Proviso 49.16 (Statewide Revenue) 2016-17 General Appropriations Act, Part 1B	Require	None	State Parks Service	No	Yes	Yes	No	No	No	None
50	Develop Hunting Island State Park	S.C. Code Ann. §51-7-10 Development and regulation of Hunting Island.	Allow	Develop Hunting Island, Beaufort County, as a pleasure and health resort primarily for the benefit of the citizens of S.C. through actions including, but not limited to: (1) dividing the island into areas and zones; (2) establishing public camping sites, playgrounds, and recreation centers.	State Parks Service	Yes	Yes	Yes	Yes	Yes	Yes	None

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51	Identify areas for residential leases at Hunting Island and create and enforce the leases	S.C. Code Ann. §51 -7-20 Leases of residential areas; covenants in leases.	Allow	(1) Identify and set aside portions of the island as residential areas; (2) divide the area into building lots; and (3) lease the lots for such terms as SCPRT may determine, but with (a) covenants requiring lessee to erect and maintain habitable dwelling, (b) provisions for forfeiture of the rights of the lessee who fails to pay annual rentals and upon a forfeiture, all dwellings and structures erected become the property of SCPRT, and (c) other covenants SCPRT deems necessary to insure proper use of the leased premises for purposes consistent with the proper development and maintenance of the residential area.	State Parks Service	No	No	Yes	Yes	No	Yes	SCPRT no longer provides residential leases for Hunting Island. All former residential leases have expired.
52	Create and publish tourism research reports	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Research	No	No	No	No	Yes	Yes	None
53	Utilize tourism-related state tax collections for development, maintenance, and improvement of SC parks, historic sites, and other lands and facilities under SCPRT's oversight	S.C. Code Ann. §51 - 1 - 60. Duties and Powers of SCPRT	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Research	No	No	No	No	No	No	None
54A	Administer motion picture incentive program	S.C. Code Ann. §12-62-40 Certificate of Exemption	Allow	<u>Sales and Use Tax Exemption</u> - (1) Accept, evaluate, and approve/deny applications from motion picture production companies (MPPC) which desire to be relieved from paying the state and local sales and use taxes collected by SCDOR; (2) Work with SCDOR and a representative from the MPPC on the MPPC's reporting of its expenditures and other information necessary to take advantage of the tax relief; (3) upon completion of the motion picture, accept a report from the MPPC of the actual expenditures made in SC in connection with the filming or production of the motion picture.	Film Commission	Yes	No	Yes	No	No	No	None
54B		S.C. Code Ann. §12-62-50. Tax rebate for employment of persons subject to South Carolina income tax withholdings.	Allow	<u>Wage and Supplier Rebates</u> - (1) Create, provide, accept, evaluate, and approve/deny applications for a certificate of completion from a motion picture production company (MPPC) once filing in S.C. is complete (MPPC must have this certificate before filing for the rebate); (2) Create, provide, accept, evaluate (which involves review of a report from the MMPC that outlines information about the project and all employees involved and may involve inspection of the MPPC's payroll books and records), and approve/deny the filed claim for a rebate on a portion of the S.C. payroll of the employment of persons, directly involved in the filming or post-production, subject to S.C. income tax withholdings in connection with production of the motion picture.		Yes	No	Yes	No	Yes	Yes	
54C		S.C. Code Ann. §12-62-60. Distribution of admissions taxes; rebates to motion picture production companies; promotion of collaborative efforts between institutions of higher learning and motion picture related entities.	Require	<u>Product Fund Grants</u> - Distribute a portion of the general funds portion of admissions tax (rebate) to motion picture production companies SCPRT identifies. The rebate may be up to 30% of the expenditures made by the motion picture production company in the State if the motion picture production company has a minimum in-state expenditure of \$1 million. The distribution of rebates may not exceed the amount annually funded to the department for the South Carolina Film Commission from the admissions tax collected by the State.	Film Commission	Yes	Yes	Yes	No	Yes	No	None
54D		S.C. Code Ann. §12-62-70 Temporary use of underutilized state property by motion picture production company; use of state property for less than seven days.	Allow	<u>Low Rates for Temporary Use of State Property</u> - Provide motion picture location scouting services and negotiate below-market rates for temporary use, no more than twelve months, by motion picture production companies (MPPC) of space the Department of Administration has determined to be underutilized state property.	Film Commission	No	No	No	No	No	No	None
55	Promote collaborative production and educational efforts between SC institutions of higher learning and motion picture related entities	S.C. Code Ann. §12-62-60(D). Distribution of admissions taxes; rebates to motion picture production companies; promotion of collaborative efforts between institutions of higher learning and motion picture related entities.	Require	Conduct film educational workshops	Film Commission	No	No	Yes	Yes	Yes	No	None

Deliverables
(Study Step 1: Agency Legal Directives, Plan and Resources)

Item #	Deliverable	Applicable Laws	Is deliverable provided because... A) Specifically REQUIRED by law (must or shall); B) Specifically ALLOWED by law (may); or C) Not specifically mentioned in law, but PROVIDED TO ACHIEVE the requirements of the applicable law	Optional - Service or Product component(s) (If deliverable is too broad to complete the remaining columns, list each product/service associated with the deliverable, and complete the remaining columns)	Associated Organizational Unit	Does the agency evaluate the outcome obtained by customers / individuals who receive the service or product (on an individual or aggregate basis?)	Does the agency know the annual # of potential customers?	Does the agency know the annual # of customers served?	Does the agency evaluate customer satisfaction?	Does the agency know the cost it incurs, per unit, to provide the service or product?	Does the law allow the agency to charge for the service or product?	Additional comments from agency (Optional)
56	Provide location scouting assistance to film production companies	S.C. Code Ann. §1-30-80(B). Effective July 1, 2008, the South Carolina Film Commission of the Department of Commerce is transferred to the Department of Parks, Recreation and Tourism and becomes a separate division of the Department of Parks, Recreation and Tourism	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	The South Carolina Film Office provides location scouting assistance to 1) recruit potential film projects to the state; and 2) assist active film projects with specific location needs.	Film Commission	Yes	No	Yes	Yes	No	No	None
57	Communicate agency-related information to the general public, news media and key stakeholders.	S.C. Code Ann. §51-1-60. Powers and duties of department.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	(1) Produce Agency e-newsletter (2) Respond to Media Inquiries	Communications	Yes	No	Yes	No	No	No	Media inquiries handled by Communications are News Media inquiries related to Agency programs and services. Travel media inquiries are handled by Tourism Sales and Marketing
58	Conduct Welcome Center Facility improvements to ensure a quality visitor experience and positive reflection of the State.	S.C. Code Ann. §51-1-50. Personnel of information centers.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	(1) Provide oversight for Welcome Center capital projects. (2) Identify and address maintenance and custodial needs for the State's Nine Welcome Centers.	Welcome Centers - Facilities Management	Yes	No	Yes	Yes	No	No	Media inquiries handled by Communications are News Media inquiries related to Agency programs and services. Travel media inquiries are handled by Tourism Sales and Marketing

Note A: SCDOT is responsible for creating and supervising the tourism oriented directional signage (TODS) program, a coordinated, self-funded, statewide program related to providing directional signs along certain of the state's rural conventional highways and noninterstate scenic byways leading to agritourism and tourism-oriented facilities.

Note B: SCPRT annually determines and certifies whether a retail establishment meets the criteria of an extraordinary retail establishment. An extraordinary retail establishment is (a) a single store located in S.C., (b) with a capital investment of at least \$25 million including land, buildings and site preparation costs, (c) located within two miles of an interstate highway or in a county with at least 3.5 million visitors a year, (d) which attracts at least two million visitors a year with at least 35% of those visitors traveling at least 50 miles to the establishment, (e) which annually collects and remits at least \$2 million in sales taxes, and (f) has one or more hotels built to service the establishment within three years of occupancy. See S.C. Code Ann. 12-21-6520(14). An applicant may receive conditional certification as an extraordinary retail establishment prior to completion of the establishment, if the county or municipality in which the facility is located provides an application for conditional certification to SCPRT and SCPRT deems, based on reasonable projects, that the facility will meet the requirements within three years of the certificate of occupancy. If an applicant obtains conditional certification and complies with both the conditional certification and Section 12-21-6520(14), then one-half shall be substituted for one-fourth in Section 12-21-6530(A) (license tax paid to county or municipality on admissions to establishments), and no funds will be transferred to the council pursuant to Section 12-21-6540 (license tax paid to the state on admissions to establishments). See S.C. Code Ann. 12-21-6590(C).

Note C: The New Horizons Development Authority, a body politic and corporate under the laws of this State, shall exist for a term of five years beginning in 1974 and at the end of five years the General Assembly may transfer the powers, responsibilities, liabilities and assets of the Authority to another State agency or agencies; but no obligation or contract of the Authority shall be impaired by such transfer. See S.C. Code Ann. 13-11-10. The purpose of the Authority is outlined in S.C. Code Ann. 13-11-60.

Note D: Duties of the Coordinating Council for the Division on Aging, which are stated in law, include: (1) to meet at least once each six months and attend special meetings which may be called at the discretion of the chairman or upon request of a majority of the members; (2) chairman of the advisory commission and the director of the Division on Aging, who shall serve as secretary to the council, shall attend the meetings of the council; and (3) the director of each agency or department making up the council shall serve as chairman of the council for a term of one year. The office of chairman is held in the order in which the membership of the council is listed in this section. The law contains additional duties for members of the Advisory Commission and the Long Term Care Council, but the agency does not serve on either of those.

Note E: Duties of the S.C. Conservation Bank Board, include: (1) hiring an executive director and staff, contracting for services, and entering into cooperative agreements with other state agencies to carry out its purpose stated in law (See S.C. Code Ann. 48-59-50); (2) meet at least twice annually in regularly scheduled meetings and in special meetings as the chairman may call; (3) keep meetings and records open to the public and allow for public input; (4) recuse themselves from any vote in which they have a conflict of interest including, but not limited to, any vote affecting or providing funding for the acquisition of interests in land: (a) owned or controlled by the board member, the board member's immediate family, or an entity the board member represents, works for, or in which the member has a voting or ownership interest; (b) contiguous to land described in item (a); and (c) by an eligible trust fund recipient that the board member represents, works for, or in which the member has a voting or ownership interest; and (5) board members have no personal liability for any actions or refusals to act in their official capacity as long as such actions or refusals to act do not involve willful or intentional malfeasance or recklessness.

Note F: Duties of the Heritage Trust Advisory Board, include: (1) To review the inventories prepared and submitted by the department and other state agencies as well as other appropriate sources of information and to recommend therefrom to the board of the department the selection of those areas and features as priority areas and features that it deems to be of primary importance to the goals and purposes of this chapter; (2) To evaluate, review and examine proposals of the department and other state agencies as well as citizen recommendations for the dedication or recognition of specific areas and features as Heritage Trust Preserves and Sites, and from its expertise to recommend to the board of the department the dedication or recognition of such areas and features which it feels proper; (3) To recommend to the board of the department any rules, regulations, management criteria, allowable uses and such which the advisory board feels would be beneficial to carrying out the goals and purposes of this chapter; (4) To appoint technical committees consisting of experts in specialty areas dealing with the ecology, history, and archeology of our State and any other type committees that the advisory board feels can be of assistance in fulfilling its duties and responsibilities under this chapter; (5) To assist in maintaining a list of areas and sites which through dedication become Heritage Trust Preserves or Sites and to make public information regarding their location, management, regulation, and permissible public uses and the like; and (6) To authorize research and investigation for inventory and assessment purposes, including the reasonable right of entry and inspection, and to disseminate information and recommendations pertaining to natural and related cultural areas and features. See S.C. Code Ann. 51-17-60

Note G: Duties of the War Between the States Heritage Trust Advisory Board, include: (1) to review the inventories prepared and submitted by the commission and other state agencies, as well as other appropriate sources of information, and to recommend therefrom to the commission the selection of those areas and features as priority areas and features that it deems to be of primary importance to the goals and purposes of this chapter; (2) to evaluate, review, and examine proposals of the commission and other state agencies, as well as citizen recommendations, for the dedication or recognition of specific areas and features as War Between the States Heritage Preserves and Sites, and from its expertise to recommend to the commission the dedication or recognition of such areas and features which it feels proper; (3) to recommend to the commission any rules, regulations, management criteria, allowable uses, and such which the advisory board feels would be beneficial to carrying out the goals and purposes of this chapter; (4) to assist in maintaining a list of areas and sites which through dedication become War Between the States Heritage Preserves or Sites and to make public information regarding their location, management, regulation, and permissible public uses and the like; and (5) to utilize the resources of the agencies represented on the board to do research and investigation for inventory and assessment purposes, including the reasonable right of entry and inspection, and to disseminate information and recommendations pertaining to natural and related cultural areas and features. See S.C. Code Ann. 51-18-70.

Note H: The Old Exchange Building Commission is responsible for reviewing the problems and opportunities presented in the preservation and restoration of the Exchange Building and review and adopt, if appropriate, the agreement between the Rebecca Motte Chapter of the Daughters of the American Revolution and the S.C. American Revolution Bicentennial Commission dated October 25, 1975, a copy of which is on file in the office of the Attorney General. Also, the Commission has the power to: (a) negotiate and contract not only with present occupants and title holders of the property but with other parties, if necessary, for the restoration and development of the old Exchange Building; (b) accept grants, gifts and bequests for the purpose of restoring, developing and administering the old Exchange Building; (c) accept and expend funds of the state, federal government and other such public funds as may be given or appropriated for the purpose of restoring, developing and administering the old Exchange Building; (d) to set and determine policies for the administration and control of the Old Exchange Building Commission pursuant to agreements and contracts that shall be entered into to achieve the development, restoration and administration of the old Exchange Building; (e) enter into leases for appropriate periods of time in the event title is not available; and (f) receive and expend revenue generated by its own activities.

Deliverables
(Study Step 1: Agency Legal Directives, Plan and Resources)

Item #	Deliverable	Applicable Laws	Is deliverable provided because... A) Specifically REQUIRED by law (must or shall); B) Specifically ALLOWED by law (may); or C) Not specifically mentioned in law, but PROVIDED TO ACHIEVE the requirements of the applicable law	Optional - Service or Product component(s) (If deliverable is too broad to complete the remaining columns, list each product/service associated with the deliverable, and complete the remaining columns)	Associated Organizational Unit	Does the agency evaluate the outcome obtained by customers / individuals who receive the service or product (on an individual or aggregate basis?)	Does the agency know the annual # of potential customers?	Does the agency know the annual # of customers served?	Does the agency evaluate customer satisfaction?	Does the agency know the cost it incurs, per unit, to provide the service or product?	Does the law allow the agency to charge for the service or product?	Additional comments from agency (Optional)
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Note I: Duties of the Scenic Highways Committee, include: (1) promulgate criteria for the designation of a scenic highway in regulation which provides a recommendation to establish a scenic highway be forwarded to the General Assembly for approval (In developing the criteria the committee must (a) consider the scenic, cultural, historic, commercial, and economic significance of the road and area, and (b) coordinate the criteria in conjunction with the criteria for scenic highways being developed by the federal highway administration); (2) review written requests for designating a scenic highway, make a recommendation based on the criteria; and (3) transmit the recommendation to the General Assembly. See S.C. Code Ann. 57-23-60 through 57-23-80.

Note J: The purpose of the S.C. Civil War Sesquicentennial Advisory Board is to:(1) promote a suitable statewide observance of the sesquicentennial of the Civil War; (2) cooperate and assist national, state, and local organizations with programs and activities suitable for the sesquicentennial observance; (3) assist in ensuring that any observance of the sesquicentennial of the Civil War is inclusive and appropriately recognizes the experiences and points of view of all people affected by the Civil War; and (4) provide assistance for the development of programs, projects, and activities on the Civil War that have lasting educational value. See S.C. Code Ann. 60-11-160. The duties of the board include: (1) plan, develop, and carry out programs and activities appropriate to commemorate the sesquicentennial of the Civil War era and encourage the development of programs that ensure the commemoration results in a positive legacy and have long-term public benefits; (2) encourage interdisciplinary examination of the Civil War; (3) facilitate Civil War related activities throughout the State; (4) encourage civic, historical, educational, economic, and other organizations across the State to organize and participate in activities to expand the understanding and appreciation of the significance of the Civil War; (5) coordinate and facilitate the public distribution of scholarly research, publications, and interpretation of the Civil War; and (6) provide technical assistance to local organizations and nonprofit organizations to further the commemoration of the sesquicentennial of the Civil War. See S.C. Code Ann. 60-11-170.

Note K: The eleven regional tourism groups include: (1) Historic Charleston (Charleston and Dorchester); (2) Lake Hartwell Country (Anderson, Oconee, and Pickens); (3) Capital City Lake Murray Country (Lexington, Richland, Newberry, and Saluda); (4) Lowcountry and Resort Islands (Beaufort, Colleton, Hampton, and Jasper); (5) Myrtle Beach and The Grand Strand (Horry and Georgetown); (6) Old 96 District (Abbeville, Edgefield, Greenwood, Laurens, and McCormick); (7) Olde English District (Chester, Chesterfield, Fairfield, Kershaw, Lancaster, Union, and York); (8) Pee Dee Country (Darlington, Dillon, Florence, Lee, Marion, Williamsburg, and Marlboro); (9) Santee Cooper Country (Berkeley, Calhoun, Clarendon, Orangeburg, and Sumter); (10) Thoroughbred Country (Aiken Allendale, Bamberg, and Barnwell); and (11) The Upcountry (Anderson, Cherokee, Greenville, Oconee, Pickens and Spartanburg). See <http://www.scatr.com/index.html> (accessed March 2018).

Note L: Tourism Infrastructure Admissions Tax Certification - Counties and municipalities must be certified to be eligible to receive directly, or apply for via grants, portions of admission taxes SCDOR sets aside for infrastructure improvements at major tourism and recreation areas or facilities which generate the admission taxes.

Deliverables - Potential Harms
(Study Step 1: Agency Legal Directives, Plan and Resources)

Agency Responding	Department of Parks, Recreation, and Tourism (SCPRT)
Date of Submission	3/9/2018

Item #	Deliverable	Is deliverable provided because... A) Specifically REQUIRED by law (must or shall); B) Specifically ALLOWED by law (may); or C) Not specifically mentioned in law, but PROVIDED TO ACHIEVE the requirements of the applicable law	Optional - Service or Product component(s)	Greatest potential harm to the public if deliverable is not provided	1-3 recommendations to the General Assembly, other than \$ and providing the deliverable, for how the General Assembly can help avoid the greatest potential harm	Other state agencies whose mission the deliverable may fit within
1	Allocate funding to local governments and state agencies for beach renourishment activities	Require	(1) Review applications; and (2) determine how projects will be prioritized	South Carolina's coastal destinations would not have sufficient funding to carry out essential renourishment projects, exposing oceanfront structures to dangerous erosion conditions, creating beach capacity issues and potential public hazards in some cases.	1. Provide funding through S.C. Department of Health and Environmental Control's Office of Coastal Resource Management's (SCDHEC-OCRM) Beach Trust Fund.	South Carolina Department of Health & Environmental Control
2	Assist S.C. Department of Transportation (SCDOT) with the Tourism Oriented Directional Signage (TODS) program* *See Note A for details on TODS	Require	(1) Work with SCDOT to promote tourism- oriented facilities to participate in the TODS program; (2) recommend to SCDOT, criteria for selection of qualified tourism facilities; and (3) participate as a member of the oversight committee which approves applications for signs for agritourism and tourism-oriented facilities.	Elimination of this program would negatively impact tourism businesses, especially in the state's rural areas, by decreasing public awareness.	1. Allow local governments and their respective transportation departments to approve and install tourism oriented directional signage (TODs) signs.	South Carolina Department of Transportation; South Carolina Department of Agriculture
3	Designate establishments to receive extraordinary retail establishment tax credits* *See Note B for details on extraordinary retail establishments	Allow	(1) Develop application forms; (2) accept and receive applications; (3) field questions from retail establishments, counties, and municipalities regarding the application and overall process; (4) adopt guidelines governing conditional certification as an extraordinary retail establishment; and (5) notify retail establishments, counties, and municipalities of its decision on applications.	The elimination of this program could limit South Carolina's effectiveness in recruiting tourism-related major retail establishments.	1. Allow SCDOR to provide similar incentives for qualified major retail centers	SC Department of Commerce
4	Serve on the Coordinating Council for Economic Development	Require	Duties of the council, whose purpose is to enhance the economic growth and development of the State through strategic planning and coordinating activities, include: (1) development of a strategic state plan for economic development; (2) monitoring implementation of the strategic plan; (3) coordination of economic development activities of member agencies of the council; (4) use of federal funds, grants, and private funds toward strategic plan; (5) approval of infrastructure and other economic development grants for local units of government pursuant to 12-28-2910; and (6) approval of infrastructure development grants for local units of government	Tourism-related interests would not be represented in the Council	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the council	SC Department of Commerce
5	Provide the Governor names of two individuals to appoint to the New Horizons Development Authority* *See Note C for details on the New Horizons Development Authority	Require	None	None - this Authority is no longer active. Recommending law change.	1. N/A	None
6	Transfer assets to the New Horizons Development Authority	Allow	Identify and transfer all real and personal property acquired with 1973 General Obligation Bond Authorization funds designated for the I-77 project and any and all funds remaining in the Bond Authorization Account including any federal grants or federal monies earned or generated directly or indirectly through the planning, acquisition or development of the I-77 project	None - this Authority is no longer active. Recommending law change.	1. N/A	None
7	Serve on the Coordinating Council for the Division on Aging	Require	The duties of the council, which works with the Office of the Lieutenant Governor, Division of Aging, are included in Note D.	Tourism-related interests would not be represented in the Council	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the council	Lt. Governor's Office on Aging
8	Serve on the S.C. Conservation Bank board as an ex officio member without voting privileges.	Require	The duties of the board, whose purpose is to govern the S.C. Conservation Band, are included in Note E.	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the board	S.C. Department of Natural Resources (SCDNR) SC Forestry Commission
9	Serve on the Heritage Trust Advisory Board	Require	The duties of the board, which was created to assist the SCDNR board in carrying out their duties and responsibilities, are included in Note F.	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the board	SC Department of Archives and History
10	Serve on the War Between the States Heritage Trust Advisory Board	Require	The duties of the board, which was created to assist the governing board of the War Between the States Heritage Trust Program in carrying out their duties and responsibilities, are included in Note G.	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the council	SC Department of Archives and History
11	Serve on the Old Exchange Building Commission as an ex officio member with voting privileges.	Require	The responsibilities of the commission are included in Note H.	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the board	SC Department of Archives and History

Deliverables - Potential Harms
(Study Step 1: Agency Legal Directives, Plan and Resources)

Agency Responding	Department of Parks, Recreation, and Tourism (SCPRT)
Date of Submission	3/9/2018

Item #	Deliverable	Is deliverable provided because... A) Specifically REQUIRED by law (must or shall); B) Specifically ALLOWED by law (may); or C) Not specifically mentioned in law, but PROVIDED TO ACHIEVE the requirements of the applicable law	Optional - Service or Product component(s)	Greatest potential harm to the public if deliverable is not provided	1-3 recommendations to the General Assembly, other than \$ and providing the deliverable, for how the General Assembly can help avoid the greatest potential harm	Other state agencies whose mission the deliverable may fit within
12	Serve on the Scenic Highways Committee	Require	The duties of the committee are included in Note I.	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the board	SC Department of Transportation
13	Participate as one of the parties to proceedings related to certification required before construction of a major utility facility* See S.C. Code Ann. 58-33-110 through 58-33-170 for details on major utility facility certification.	Require	None	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the board	SC Department of Natural Resources SC Forestry Commission
14	Serve as a member of the South Carolina Civil War Sesquicentennial Advisory Board	Require	The purpose and duties of the board, which was created to assist the S.C. Commission of Archives and History in carrying out their duties and responsibilities, are included in Note J.	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the board	SC Department of Archives and History
15	Distribute funds, for regional promotions, to the eleven regional tourism groups in the state* *See Note K for a list of the eleven groups	Require	None	Elimination would limit the marketing abilities of South Carolina's regional tourism organizations	1. Increase regional tourism organization funding through Accommodations Tax	None
16	Perform initial review of county and municipal applications for tourism infrastructure admissions tax certification* *See Note L for details about the certification	Require	Review applications for completeness, then forward to S.C. Department of Revenue (SCDOR) for approval determination.	Elimination would discourage major tourism development	1. Allow SCDOR to provide certification directly to qualified applicants	SC Department of Commerce
17	Create and administer the Sports Tourism Advertising and Recruitment Grants program	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Administer the program, whose purpose is to provide financial assistance to nonprofit tourism or sports-related organizations, applying through their respective local government, for the recruitment of new sporting events in South Carolina that will generate a significant additional economic impact to local communities through participant and visitor spending and also enhance the quality of life for South Carolina residents, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to	South Carolina destinations competing to recruit major sports tourism events would lose a potential funding stream, which may limit their ability to successfully recruit these events.	1. Allow destinations the opportunity to use State or Local Accommodations Tax Collections for the specific purpose of sports event recruitment.	None
18	Create and administer the Undiscovered SC Tourism Product Grants program	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Administer the program, whose purpose is to assist communities and nonprofit organizations with the development of publicly owned tourism products and attractions that will encourage visitation to South Carolina, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant	Rural tourism product development projects would be delayed until sufficient local funding becomes available or abandoned altogether.	1. Broaden rural community grant funds appropriated through the SC Department of Commerce to include more rural tourism-related projects.	None
19	Distribute Parks and Recreation Development Fund (PARD) proceeds	Require	Distribute the proceeds which are intended to assist with permanent improvements of park and recreation facilities which will be open to the general public, to the account of each county area and the account of SCPRT. to	Local governments would not have sufficient funds to develop new public recreation facilities or upgrade existing facilities.	1. Allocate a certain portion of Admissions Tax Collections to Local Governments for the specific purpose of local parks and recreation development.	None

Deliverables - Potential Harms
(Study Step 1: Agency Legal Directives, Plan and Resources)

Agency Responding	Department of Parks, Recreation, and Tourism (SCPRT)
Date of Submission	3/9/2018

Item #	Deliverable	Is deliverable provided because... A) Specifically REQUIRED by law (must or shall); B) Specifically ALLOWED by law (may); or C) Not specifically mentioned in law, but PROVIDED TO ACHIEVE the requirements of the applicable law	Optional - Service or Product component(s)	Greatest potential harm to the public if deliverable is not provided	1-3 recommendations to the General Assembly, other than \$ and providing the deliverable, for how the General Assembly can help avoid the greatest potential harm	Other state agencies whose mission the deliverable may fit within
20	Administer the federal Recreational Trails Program (RTP) grant program	Require	(1) Serve as the state recipient of the federal RTP funds, which are given in relation to fuel taxes generated within the state and designed to help states provide and maintain recreational trails for both motorized and nonmotorized recreational trail use; (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Local governments may not be able to develop new recreational trails or upgrade existing trails. Potentially, the State could lose this Federal funding source if funds are not distributed.	1. Assign administration of the grant program to another state agency, such as SCDOT.	None
21	Administer the federal Land and Water Conservation Fund (LWCF) grant program	Require	(1) Serve as the state recipient of the federal LWCF, a federally funded reimbursable grant program whose purpose is to acquire or develop land for public outdoor recreational use purposes; (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Local governments may not have sufficient funding to develop new recreation sites or maintain existing ones.	1. Assign administration of the grant program to another state agency, such as SCDNR.	None
22	Provide funds to PalmettoPride, a non-profit established in state law to coordinate and implement statewide and local programs for litter control	Require	(1) Receive funds the General Assembly appropriates or authorizes for PalmettoPride; and (2) transfer those funds to PalmettoPride.	Public awareness campaigns for litter control would not receive adequate funding	1. Fund Palmetto Pride through SCDHEC or provide funding for SCDHEC to conduct litter awareness campaigns	SCDHEC
23	Administer the Recreation Land Trust Fund grant program	Allow	Administer the program, which provides funds to local governments for the acquisition of recreational lands, by (1) developing creating for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	None - the Recreation Land Trust Fund is no longer active	1. N/A	SC Conservation Bank SCDNR SC Forestry Commission
24	File a copy of the 1970 Statewide Comprehensive Outdoor Recreation Plan (SCORP) with the Secretary of State	Require	None	None - this was a one time obligation	1. N/A	None
25	Report expenditures from the Recreation Land Trust Fund to the General Assembly	Require	(1) Create an annual report which outlines the amount of funds spent from the Recreation Land Trust Fund and uses to which such expenditures were applied; and (2) provide that report to the General Assembly by January 15th each year.	None - the Recreation Land Trust Fund is no longer active	1. N/A	SC Conservation Bank SC Department of Natural Resources SC Forestry Commission
26	Administer the South Carolina: First in Golf Fund	Require	(1) Receive funds from SCDMV based on fees for a special "South Carolina: First in Golf" license plate; and (2) utilize these funds to promote the South Carolina Junior Golf Association	Elimination would negatively impact South Carolina's golf industry	1. Allow SCDMV to transfer funds directly to legislatively directed recipients	SC Department of Motor Vehicles
27	Administer the South Carolina Sports Development Office Fund	Require	(1) Receive funds from SCDMV based on a portion of the fees for a special NASCAR license; and (2) utilize these funds to promote the South Carolina Sports Development Office	Elimination would negatively impact the Darlington Raceway	1. Allow SCDMV to transfer funds directly to legislatively directed recipients	SC Department of Motor Vehicles
28	Administer the Destination Specific Tourism Marketing grant program	Require	Administer the program, which provides funds for promotional programs based on research-based outcomes to organizations that have a proven record of success in creating and sustaining new and repeat visitation to its area and sufficient resources to create, plan, implement, and measure the marketing and promotional efforts undertaken as a part of the program, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Elimination would limit the marketing abilities of South Carolina's major tourism destinations	1. Encourage local governments to utilize state and local accommodations taxes for tourism marketing	None
29	Develop advertising to encourage domestic travel to S.C.	Require	(1) Create advertising messages, images, etc. in-house, and through contracted vendors; (2) enter media buy and other agreements to distribute advertising messages through radio, tv, printed publications, billboards, etc.; and (3) publish printed advertising materials.	South Carolina loses market share in key target consumer areas. This will ultimately lead to decreases in visitation and visitor spending, which would negatively impact tourism businesses in the state. Research studies have shown have that the discontinuation of statewide tourism marketing programs in Colorado, Washington state, and Connecticut resulted in detrimental effects to their tourism industries and state economies. Because of this, all three states eventually re-established statewide tourism marketing programs.	1. Ensure appropriate designation and use of state and local accommodations taxes for tourism marketing.	None
30	Produce and distribute an Annual Visitors Guide detailing SC visitor hotspots	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Decreases in consumer awareness of South Carolina's tourism opportunities, including tourism attractions and local festivals and events.	1. Provide space for distribution of local destination visitor guides at all State Rest Areas.	None

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31	Produce and distribute state road maps	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	The State Welcome Centers distribute approximately xxx maps per year to South Carolina visitors. Without these maps, visitors - especially senior-aged visitors - would not have access to a helpful travel assistance tool.	1. Provide SC Highway Maps to traveling public at all State Rest Areas.	SC Department of Transportation
32	Research and establish/enter cooperative advertising agreements to promote SC tourism	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Cooperative Advertising opportunities allow South Carolina's destinations to purchase advertising at a reduced rate, giving them better and more affordable access to mainstream media outlets. Eliminating this would decrease local destinations' media access, which would be especially detrimental to rural and developing destinations.	1. Direct or encourage local governments with high accommodations tax collections to offer cooperative advertising opportunities to local governments with lower accommodations tax collections.	None
33	Research and purchase website advertising to promote SC tourist attractions	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Advertising opportunities on the state's leisure travel website provide a high-visibility, high-traffic platform for South Carolina's destinations and tourism businesses. Eliminating this opportunity would decrease their visibility to potential consumers.	1. Direct or encourage local governments with high accommodations tax collections to offer cooperative advertising opportunities to local governments with lower accommodations tax collections.	None
34	Develop advertising to promote international travel to S.C.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	(1) Create advertising messages, images, etc. in-house, and through contracted vendors; (2) enter media buy and other agreements to distribute advertising messages through radio, tv, printed publications, billboards, etc.; and (3) publish printed advertising materials	Because the international travel marketplace is highly competitive, eliminating this program would effectively remove South Carolina's presence as an international travel destination, yielding substantial decreases in international visitation and visitor spending.	1. Direct or encourage local governments receiving high accommodations tax collections to apportion a certain percentage to collective international tourism advertising.	None
35	Develop and implement advertising to promote visitation to state parks	Allow	(1) Create advertising messages, images, etc. in-house, and through contracted vendors; (2) enter media buy and other agreements to distribute advertising messages through radio, tv, printed publications, billboards, etc.; and (3) publish printed advertising materials	State Parks visitation would decline leading to a significant decrease in State Parks revenue.	1. Encourage more SC State Parks programming through agencies such as SCETV.	None
36	Provide staff for the state welcome centers	Require	Inform the public of places of interest within the State and provide such other information as may be considered desirable	Travel assistance needs, including visitor information services, distressed traveler assistance and emergency assistance, would not be provided.	1. Distressed traveler and emergency assistance could be provided by SCDOT or the State Highway Patrol. 2. State Welcome Center visitor services could be provided by regional or local destination marketing organizations.	None
37	Create, print, and distribute materials that advertise SC tourist attractions at welcome centers	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Distribute materials such as maps, informational directories, and advertising pamphlets for local tourism destinations and businesses.	Similar to the leisure website, Advertising opportunities at the state's Welcome Centers provide a high-visibility platform for South Carolina's destinations and tourism businesses. Eliminating this opportunity would decrease their visibility to potential consumers.	1. Provide advertising opportunities at Rest Areas for Destinations and Tourism Attractions.	None
38	Administer the Tourism Advertising Grants (TAG) program	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Administer the program, which has a mission of expanding the economic benefits of tourism across the state by providing competitive, matching grant funds to qualified tourism marketing partners for direct tourism advertising expenditures, by (1) developing criteria for the grant, (2) advertise the availability of the grants, (3) review applications to determine which projects receive grant awards, (4) issue funding; and (5) monitor project progress to ensure it remains in compliance with the grant.	Eliminating these grants would reduce the amount of funding available to local destinations, attractions and events for paid advertising placement.	1. Direct or encourage local governments to use a certain amount of State or Local Accommodations Tax Collections for paid advertising purchases.	None
39	Advertise and coordinate Family Week in South Carolina	Require	Declare a week in August "Family Week in South Carolina," and develop and implement a plan to promote local festivals, pageants, field days, picnics, reunions and similar activities which would encourage participation by families as a unit.	None - SCPRT promotes family travel all year. Recommending law change.	1. N/A	None
40	Serve on the committee that selects and honors the SC Family of the Year and pay for expenses of the committee	Require	None	None - SCPRT has not conducted this activity in years. Recommending law change.	1. N/A	None
41	Cooperate with other state agencies and coordinate with South Carolina Civil War Heritage Trails concerning educational and marketing materials related to the trails	Allow	None	Tourism or recreation-related interests would not be represented	1. Encourage SC Department of Archives and History to work with regional and local tourism organizations to develop marketing strategies	SC Department of Archives and History

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42	Determine fees for use of state parks during the day time and costs of other amenities available to those at the parks	Require	Determine whether to impose the following as part of the public's use of state parks during the daytime: (1) reasonable fees for admission to park and recreational facilities subject to (a) discounts in law such as for those 65 years and older, disabled or legally blind, and (b) adjustments in the fee structure directed by the 2002 study committee ad implemented in September 2003 in order to maintain fiscal soundness and continue maintenance and operations of the State Park System (these fees can only be used for park and recreational operations); and (2) reasonable fees for the cost of vacation guides, research reports, educational conferences, technical planning assistance, technical drawings, and mailing lists (these fees can only offset costs of producing the items and any excess must be remitted to the general fund of the state)	Eliminating State Parks Day-Use admissions would significantly limit outdoor recreational opportunities and access to many significant state historic sites for South Carolina residents and visitors to the state.	1. Develop more recreation and educational opportunities for other state-owned public lands.	None
43	Determine fees for overnight accommodations and amenities at state parks	Allow	Establish and enforce fees and regulations concerning state park overnight accommodations	Elimination of overnight accommodations would drastically reduce overall State Parks revenue and would significantly limit the visitor experience at many State Parks.	1. Allow private companies to establish affordable overnight accommodations operations on other state-owned public lands.	None
44	Sell retail goods at state park gift and souvenir shops	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Elimination of retail would significantly reduce State Parks revenue, decreasing operational self sufficiency and the agency's ability to re-invest in the State Park System product.	1. Provide more locations for the sale of State Parks Retail Goods.	None
45	Create and facilitate state park educational programs	Allow	(1) Create syllabus; (2) create and produce printed or electronic materials; (3) provide space and teach the programs	Many South Carolina schools and families would lose an invaluable educational resource to experience, first hand, South Carolina's diverse ecology and expansive history.	1. Direct other natural or historical resource agencies to increase educational program opportunities.	None
46A	Manage state park resources	Require	Maintain and preserve historic sites and structures, including conducting archeological field surveys, preservation of artifacts, and preservation maintenance of historic plantation homes and Civilian Conservation Corps structures.	Elimination of these services would endanger invaluable state historic resources, potentially making them unsafe for public visitation.	1. Ensure the maintenance of State Parks properties by other natural resource agencies such as SCDNR or the Forestry Commission.	South Carolina Department of Natural Resources; South Carolina Forestry Commission
46B		Require	Manage endangered and invasive species and the reforestation program. Reforestation activities include the following: conducting prescribed burns, mechanical mulching and herbicide treatments to reduce forest understory and remove invasive plant species; replanting of native trees and plants to provide suitable habitat for wildlife. Species management activities include monitoring sea turtle nesting and providing habitat for species such as the Red Cockaded Woodpecker.	Elimination of these services would endanger threatened species at State Parks, make the State Parks more vulnerable to invasive species and potential public hazards such as wildfires.	1. Ensure natural resource management by other agencies such as Department of Natural Resources and the SC Forestry Commission.	None
47	Serve on the Aquatic Plant Management Council	Require	Provide interagency coordination and advice to SCDNR on all aspects of aquatic plant management and research; establish management policies; approve all management plans; and advise SCDNR on research priorities	Tourism or recreation-related interests would not be represented	1. Ensure tourism/recreation interests by allowing a statewide tourism or recreation organization to serve on the council	SCDNR
48	Improve, protect, and maintain the Fort Watson Memorial Area	Require	This area is no longer under SCPRT management.	None - this property is no longer under management by SCPRT	1. N/A	Santee Cooper
49	Construct a path to access Myrtle Beach State Park, from nearby roads, for pedestrian, non-motorized vehicles, and golf carts to cross roads to utilize	Require	None	Motorized carts would not have a designated lane for park entrance, potentially resulting in traffic disruptions near the park.	1. Provide funding for cart pathways through SCDOT	None
50	Develop Hunting Island State Park	Allow	Develop Hunting Island, Beaufort County, as a pleasure and health resort primarily for the benefit of the citizens of S.C. through actions including, but not limited to: (1) dividing the island into areas and zones; (2) establishing public camping sites, playgrounds, and recreation centers	Elimination of the ability to develop Hunting Island would be detrimental to State Parks revenue and would negatively impact quality of life for Beaufort County residents.	1. Provide funding to Beaufort County for the development of a comparable park	None

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51	Identify areas for residential leases at Hunting Island and create and enforce the leases	Allow	(1) Identify and set aside portions of the island as residential areas; (2) divide the area into building lots; and (3) lease the lots for such terms as SCPRT may determine, but with (a) covenants requiring lessee to erect and maintain habitable dwelling, (b) provisions for forfeiture of the rights of the lessee who fails to pay annual rentals and upon a forfeiture, all dwellings and structures erected become the property of SCPRT, and (c) other covenants SCPRT deems necessary to insure proper use of the leased premises for purposes consistent with the proper development and maintenance of the island.	None - SCPRT no longer provides residential leases for Hunting Island State Park	1. N/A	None
52	Create and publish tourism research reports	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Destinations use this information to gauge tourism growth trends. Eliminating access to these reports would require destinations to purchase data from private research firms.	1. Direct the state's higher education institutions to provide specific tourism research information (e.g., visitor origins, travel spending habits, etc.) for public use.	South Carolina Universities with Hospitality or Tourism Management programs
53	Utilize tourism-related state tax collections for development, maintenance, and improvement of SC parks, historic sites, and other lands and facilities under SCPRT's oversight	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	None	Destinations use this information to gauge tourism growth trends. Eliminating access to these reports would require destinations to purchase data from private research firms.	1. Ensure that tourism-based tax collection information is reported and publicly available on a monthly basis.	South Carolina Department of Revenue
54A	Administer motion picture incentive program	Allow	<u>Sales and Use Tax Exemption</u> - (1) Accept, evaluate, and approve/deny applications from motion picture production companies (MPPC) which desire to be relieved from paying the state and local sales and use taxes collected by SCDOR; (2) Work with SCDOR and a representative from the MPPC on the MPPC's reporting of its expenditures and other information necessary to take advantage of the tax relief; (3) upon completion of the motion picture, accept a report from the MPPC of the actual expenditures made in SC in connection with the filming or production of the motion picture.	The elimination of this exemption would limit South Carolina's ability to effectively recruit motion picture projects.	1. Allow SCDOR to issue Sales and Use Tax Exemptions to qualified Motion Picture projects	None
54B		Allow	<u>Wage and Supplier Rebates</u> - (1) Create, provide, accept, evaluate, and approve/deny applications for a certificate of completion from a motion picture production company (MPPC) once filing in S.C. is complete (MPPC must have this certificate before filing for the rebate); (2) Create, provide, accept, evaluate (which involves review of a report from the MPPC that outlines information about the project and all employees involved and may involve inspection of the MPPC's payroll books and records), and approve/deny the filed claim for a rebate on a portion of the S.C. payroll of the employment of persons, directly involved in the filming or post-production, subject to S.C. income tax withholdings in connection with production of the motion picture.	The elimination of film incentives will drastically reduce the number of motion picture projects in South Carolina, eliminating jobs for in-state film crew and spending with in-state supplier companies. Potential film projects would very likely go to states active incentive programs, such as Georgia and North Carolina.	1. Implement new tax credits available to eligible film production companies working in South Carolina.	None
54C		Require	<u>Product Fund Grants</u> - Distribute a portion of the general funds portion of admissions tax (rebate) to motion picture production companies SCPRT identifies. The rebate may be up to 30% of the expenditures made by the motion picture production company in the State if the motion picture production company has a minimum in-state expenditure of \$1 million. The distribution of rebates may not exceed the amount annually funded to the department for the South Carolina Film Commission from the admissions tax collected by the department.	The elimination of the Production Fund Grants would lessen exposure for South Carolina youth to potential careers in the film industry.	1. Ensure film production-related educational opportunities through public schools, the SC Technical College System, or Institutes of Higher Education.	None
54D		Allow	<u>Low Rates for Temporary Use of State Property</u> - Provide motion picture location scouting services and negotiate below-market rates for temporary use, no more than twelve months, by motion picture production companies (MPPC) of space the Department of Administration has determined to be underutilized state property.	Elimination would limit motion picture recruitment efforts for some projects	1. Encourage state and local governments to work cooperatively with motion picture production companies in the use of unused buildings or properties	None

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55	Promote collaborative production and educational efforts between SC institutions of higher learning and motion picture related entities 17-62-60(D)	Require	Conduct film educational workshops	The elimination of this program would limit the development of South Carolina's resident film crew, making them less competitive than film crews from neighboring states.	1. Provide professional development courses through the public education system, SC Technical College System, or Institutions of Higher Education.	Higher Educations Institutions; The SC Technical College System
56	Provide location scouting assistance to film production companies	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	The South Carolina Film Office provides location scouting assistance to 1) recruit potential film projects to the state; and 2) assist active film projects with specific location needs.	Elimination would limit motion picture recruitment efforts for some projects	1. Encourage state and local governments to work cooperatively with motion picture production companies in the use of unused buildings or properties	None
57	Communicate agency-related information to the general public, news media and key stakeholders.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	(1) Produce Agency e-newsletter (2) Respond to Media Inquiries	Tourism related organizations, businesses and local governments would not be aware of opportunities available through agency programs and services. SCPRT's position on issues impacting the state's tourism industry would not be known.	1. Provide a centralized platform for all state agencies to share agency information and opportunities (agency metrics, educational workshops, grant program openings, etc)	None
58	Conduct Welcome Center Facility improvements to ensure a quality visitor experience and positive reflection of the State.	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	(1) Provide oversight for Welcome Center capital projects. (2)Identify and address maintenance and custodial needs for the State's Nine Welcome Centers.	Potentially unsafe or unsanitary conditions at Welcome Center facilities that could pose public health risks and reflect poorly on South Carolina as a travel destination.	1. Provide custodial and maintenance services through a centrally-managed, statewide contract for all state owned public facilities.	SC Department of Transportation